

Fees Regulation for the provision of individually prepared DZHW data

The FDZ-DZHW provides individually prepared microdata for scientific research for two groups of persons: firstly, for employees of (as a rule) scientific institutions¹ whose job position and intended research activity is financed by means of a research project or institutional means and secondly for PhD students without employment at a scientific institution. The latter are in particular PhD students doing their doctorate without being employed at a scientific institution, but who are supervised – formally and regarding content – by a professorial chair at a higher education institution. The so called provision of individually prepared microdata concerns data of the DZHW that have not yet been processed as a Scientific Use File (SUF) and Campus Use File (CUF) as well as the enrichment of SUF with context data. Compared to providing SUF and CUF, this specific service of the FDZ-DZHW requires an additional effort regarding the consultation of applicants as well as the processing of the data, which is why the FDZ-DZHW charges an expense allowance for individually prepared data. The expense allowance depends on the required effort for preparing the data regarding a) the amount of data (number of variables) and b) other processing measures (e.g. preparing context variables). For PhD students without employment at a scientific institution we charge a reduced expense allowance.²

Table 1: Expense allowance for the provision of individually prepared DZHW microdata³

User group	Amount of provided data by number of variables	Fees (excl. VAT)
Employees of (as a rule) scientific institutions whose job position and intended research activity is financed by means of a research project or institutional means	< 1000	500 €
	1001 up to 2000	750 €
	2001 up to 3000	1.000 €
	3001 up to 4000	1.250 €
	> 4000	individual calculation depending on effort ^b
PhD students without financing of the intended research activity by means of a research project or institutional means ^a	< 1000	100 €
	1001 up to 2000	150 €
	2001 up to 3000	200 €
	3001 up to 4000	250 €
	> 4000	individual calculation depending on effort ^b

^a If a PhD project is embedded in a research project, the expense allowance corresponding to the first user category applies.

^b For data use requests where the amount of data exceeds 4000 variables, the expense allowance is calculated individually depending on the effort for preparing the data.

¹ The data are only made available for scientific purposes and the employment at a scientific institution is used as an indicator for a scientific purpose. Scientific institutions include public and private higher education institutions as well as non-university research institutions. Should a person being interested in data use be employed at an institution with no primary scientific company purpose (e.g. a foundation), the FDZ-DZHW will check whether the presented purpose is explicitly scientific or whether the purpose is classified as misuse of the data for administration or market research purposes. A positive assessment of the application for data use may be given after the review process.

² PhD students without employment at a scientific institution are required to submit their application for data use together with a supervising employee of a scientific institution (see terms of use).

³ No fees are charged for DZHW employees.

Additional agreements like contract renewals or additional users are free of charge. For additional requests in the form of variable extensions and enrichment of DZHW data with context data, we charge an expense allowance depending on the required effort for data preparation. For PhD students without employment at a scientific institution we charge a reduced expense allowance.

Table 2: Expense allowance for additional agreements

Type of additional agreement	Expense allowance (excl. VAT)
Variable extension	Individual, also considering the user group ^a
Enrichment with context data	Individual, also considering the user group ^a

^a For PhD students without financing of the intended research activity by means of a research project or institutional means, we charge a reduced expense allowance.